

Shorter Submission Windows for CALPADS Data

As announced in FCMAT's July 2018 Fiscal Alert, 2018-19 California Longitudinal Pupil Achievement Data System (CALPADS) submission windows and timelines have been shortened as compared to previous years.

On November 5, 2018 CALPADS Update Flash #145 was sent from the California Department of Education (CDE) — CALPADS Team to Local Educational Agency (LEA) Representatives, providing information about the following topics:

- CALPADS Deadline Dates
- CALPADS Functionality Phase-In
- Business Rule Changes for the Submission of Discipline Data in 2018-19
- Clarification as to what is a “suspension”
- English Language Acquisition Status (ELAS) Start Date for Students Tested with the Initial English Language Proficient Assessments for California (ELPAC)

CALPADS Update FLASH #145 can be found on the CDE CALPADS Web page at <https://www.cde.ca.gov/calpads>.

Changes to CALPADS Deadlines

The Fall 1 certification deadline has been moved to December 7, 2018 and the amendment window will close January 18, 2019. There is an impact to LEA funding if deadlines are not met; it is essential to submit and review data early.

The Unduplicated Pupil Count (UPC) data certified on Report 1.17 by the initial certification deadline (December 7, 2018) will be used to calculate the First Principal Apportionment; any data certified or recertified for final certification (January 18, 2019) will be used to calculate the second principal apportionment. Once the amendment window closes on January 18, 2019, the data can no longer be amended except through the Local Control Funding Formula audit process.

Student enrollment, student demographics, and student program data should be kept up to date continually in CALPADS rather than waiting for the certification deadlines. This will minimize workload during these submission windows and ensure accurate data throughout the year.

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LEAs should certify accurate CALPADS data by the December 7, 2018 deadline. Those Fall 1 enrollment counts and UPC data should be utilized in the first interim financial report, covering the financial and budgetary status of the LEA for the period ending October 31. The first interim report is due to the county office of education (COE) by December 15, 2018; the COE review of first interim reports must be completed by January 15, 2019. Because the COE review will include ensuring accurate budget projections are in place, accurate data is crucial and facilitates COE reviews. If issues arise as a result of the COE review that require updates to CALPADS data, LEAs will have limited time during the amendment window to further update their information, so timely submittals to the COE, as well as communication between COEs and their districts, are essential.

Please note that COEs lose visibility into the CALPADS reports if an LEA decertifies, so it is critical that LEAs not immediately decertify following the December 7, 2018 deadline if amendments are needed since COEs will still be reviewing first interim reports and may have questions about data in CALPADS. Even so, if amendments are necessary, LEAs may continue to update their data and review revised Uncertified Reports in CALPADS after December 7, 2018 while the COE is performing its review. Once an LEA is satisfied with the updates and the COE review is complete, the LEA may then decertify and recertify the reports in time for the January 18, 2019 amendment window.

Fall 2 submission deadlines have yet to be announced; that communication is expected mid-December.

FCMAT recommends sharing this Fiscal Alert locally to help mobilize your team to meet critical deadlines.

For more information, support, training and other resources, please visit:

- FCMAT/CSIS, <https://csis.fcmat.org/Pages/CALPADS.aspx>
- CALPADS, <https://www.cde.ca.gov/ds/sp/cl/>
- CALPADS Calendar, <https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp>