

Student Store Monthly Inventory Calculation

Name of School: _____

Name of Club: _____

Student Store Monthly Inventory Calculation

Fiscal Year: _____

Inventory for the month of: _____

Date this report prepared: _____

Item: (e.g. pencil, paper, etc.)						
Inventory Count from Last Month	A					
Items Added During the Month						
	B					
	C					
	D					
	E					
	F					
Total (A+B+C+D+E+F)	G					
Less Total of Items Sold (From Daily Sales Forms)	H					
Difference (G minus H)	I					
Inventory Count (From Student Store Inventory)	J					
Difference (I minus J)	K					

Report prepared by: _____

Signature, Title and Date

Items counted by: _____

Signature, Title and Date

Items counted by: _____

Signature, Title and Date

Submitted and Approved by:

Student Club Representative: _____
Signature, Title and Date

Club Advisor: _____
Signature, Title and Date