CALPADS Submission Windows

Uses and Importance of CALPADS Data

LCFF funding relies on each student's enrollment date and eligibility for additional funding. Enrollment and program data for LCFF funding come from the California Longitudinal Pupil Achievement Data System (CALPADS).

CALPADS data are used for the following:

- LCFF and other funding
- LCAP evaluation rubrics
- Eligibility for state and federal grants
- Statewide assessments
- California School Dashboard
- DataQuest
- Ed-Data
- School accountability report cards
- State agencies for data matches (foster youth and direct certification)
- Research

Although ADA is reported via periodic attendance reports at P-1, P-2, and P-annual, student enrollment and demographics are reported via CALPADS.

Shorter Submission Windows for CALPADS Data

CALPADS data are vital to the indicators published in the Dashboard. Earlier timelines are needed to enable these critical data to be available for public review. The 2018-19 CALPADS calendar on the following page shows submission windows that are shorter than in previous years. It is essential to start submitting and reviewing data early. These submission windows have strict deadlines that impact funding if not met.
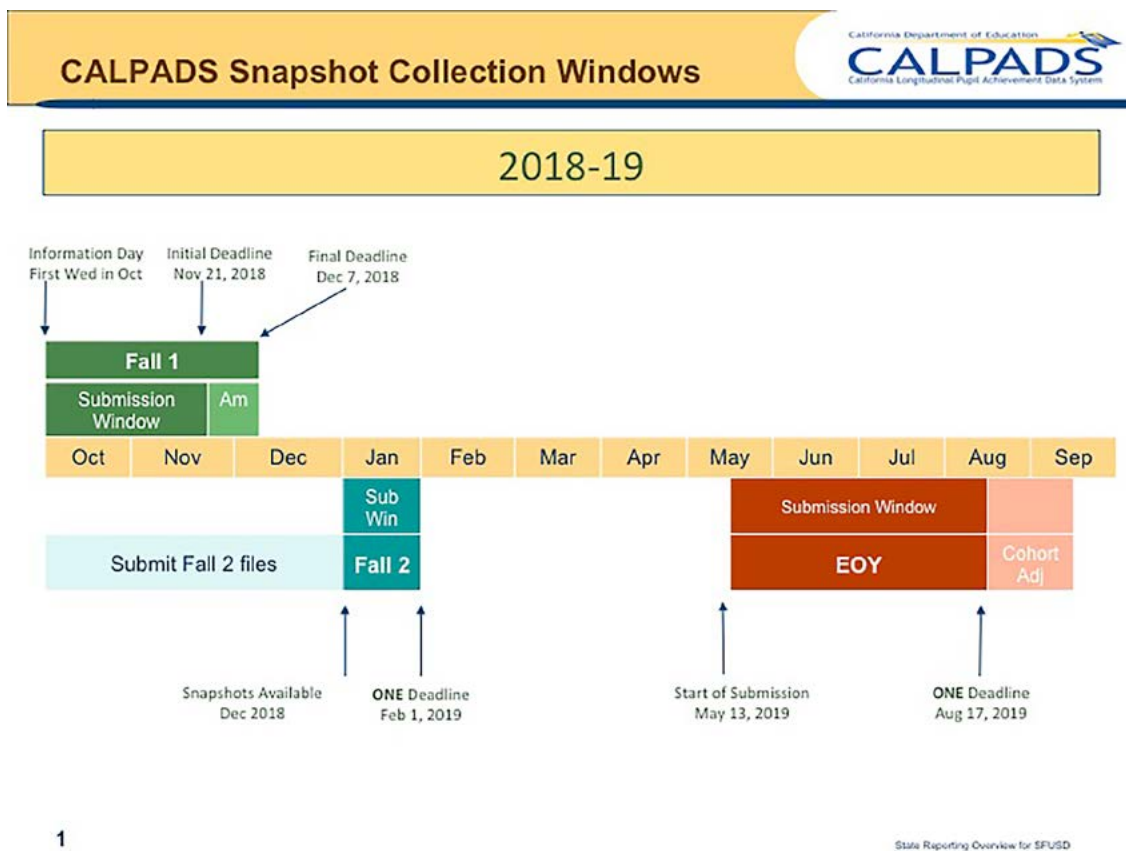
Comparison of prior year and current year deadlines

	Prior Year, 2017-18	Current Year, 2018-19
Fall 1 Final Deadline	January 26	December 7
Fall 2 Deadline	March 23	February 1
End of Year (EOY) Deadline	August 24	August 17
Cohort Deadline	September 14	Mid-September

Some student data should be kept up to date on an ongoing basis in CALPADS, including student enrollment, student information, and student program data, because the data will be used throughout the year for many purposes. In addition, doing so will minimize workload during submission windows.

FCMAT recommends committing to a strategic plan to maximize LCFF funding by creating the following supports for districts' and charter schools' data management:

1. Provide comprehensive training to all personnel who interact with data in the student information system (SIS) and CALPADS.

2. Keep local data in the student information system (SIS) up to date and complete. CALPADS will reject missing or nonconforming data from SIS.

3. Review the CALPADS Snapshot Collection Window calendar deadlines. Consider adding these deadlines to the district's or charter school's master calendar.

4. Communicate the importance of timely information processing to all staff who input and process required CALPADS information.

5. Update direct certification results in the local nutrition system regularly to automatically identify students who qualify for free or reduced-price meals.

6. Ensure that data in systems other than SIS have been included and uploaded into CALPADS where appropriate.

7. Compare prior year reports with current year reports, and research variances. Small variances can result in large losses in funding.

8. Ensure adequate management review of the data prior to certification.

FCMAT recommends sharing this Fiscal Alert locally to help mobilize your teams to meet critical timelines.

For more information, support, training and other resources please visit:

FCMAT/CSIS, https://csis.fcmat.org/Pages/CALPADS.aspx

CDE, CALPADS https://www.cde.ca.gov/ds/sp/cl/

CDE, CALPADS Calendar https://www.cde.ca.gov/ds/sp/cl/rptcalendar.asp